

Bedrijfsgegevens



Nederlandse
Aardolie
Maatschappij BV

De recruiter



Germaine Cooman
Source

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Expeditor

Functie	Expeditor
Locatie	Den Helder
Uren per week	40 uren per week
Looptijd	30.04.2024 - 30.04.2026
Opdrachtnummer	158322
Sluitingstijd	30.04.2026

Rolomschrijving en taakafspraken

Het CV en de motivatie dienen aangeboden te worden in het Engels.

Het CV dient in een Word format aangeleverd te worden.

The role ensures delivery of materials on time at the right quality as per purchasing agreement and coordinates tools & 3rd party rentals to ensure work can be executed according to plan while minimizing expenditure. Amongst other the specific task are: • Focal point for the Coordination of Plant & Equipment for Maintenance and control. • Management of Plant & Equipment tracking system. • Process all Plant & Equipment requisitions for Maintenance. • Prep W/O in SAP with T&E required taken from I-TEC and request adoption of requisition to yearly PO. • Identify and arrange shipping requirements to meet boat schedules and track items in SAP. • Identify areas of improvement and raise investment requisitions to purchase new Plant & Equipment. • Liaise with Implementation Engineers, Material Controllers & Work Preparators. • React and prioritise urgent requests to ensure

delivery is met when required and in a safe manner. • Raise Business case Hire v Purchase. • sending reports to get hires and out of date equipment returned. • Challenge if equipment ordered is necessary. • challenge quotes given to Shell by BUS. • Ensure maximum utilisation of client owned equipment. • Minimise hires and drive down cost. • Liaise with BUS to ensure all equipment supplied has the appropriate certification and meets legal legislation • Mature T&E stock by identifying shortfalls and raising a business case to purchase new equipment. • Manage T&E budget together with shell contract for maintenance for all OGE locations. • Liaise with offshore, BUS and Peterson's to ensure timely manner of returns. • Oversee shell platform owned equipment brought in for BUS to manage and add to I-TEC using 72re notification process. • Liaise with work perpetrators, offshore personnel, BUS & Peterson's to ensure orders are delivered and on time. • Offer advice and support to all personnel who use the I-TEC ordering tool. • Check BUS invoices against order confirmation and approve if they match or investigate if different. The ideal candidate is highly energetic, motivated and assertive to ensure all vendors and stakeholders are delivering as per agreement. Person positions him/herself as "spider in the web" maintaining close relationships with various stakeholders. Fluent in Dutch language and English is required Logisitic background & affinity Living nearby Den Helder (location for both logistical centre and central office) Understanding and experience with offshore Oil & Gas operations

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